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- (d) Each person issued a document described in §12.02-5, shall report to an Officer in Charge, Marine Inspection, its loss.
- (e) If a seaman's document or service record is missing, he may obtain a duplicate by following the procedures in paragraph (c) of this section and by:
- (1) Signing an affidavit before the Officer in Charge, Marine Inspection, or his designated representative, that explains the loss of his document or service record; and
- (2) Submitting at least two photographs for each duplicate document.
- (f) No application from an alien for a duplicate merchant mariner's document shall be accepted unless the alien complies with the requirements of §12.02–10.

[CGFR 65-50, 30 FR 16640, Dec. 30, 1965, as amended by CGFR 71-168, 36 FR 23297, Dec. 8, 1971; CGD 72-81R, 37 FR 10834, May 31, 1972; CGD 91-002, 58 FR 15239, Mar. 19, 1993; USCG-1997-2799, 64 FR 42816, Aug. 5, 1999]

§ 12.02-24 Reporting loss or recovery of continuous discharge book, merchant mariners document, or certificate of discharge.

Whenever a continuous discharge book, merchant mariners document, or certificate of discharge is reported to an Officer in Charge, Marine Inspection (OCMI), as having been stolen, lost, or destroyed, the OCMI shall immediately report the fact by letter to the Commanding Officer, National Maritime Center giving all the facts incident to its loss or destruction. By the same procedure the OCMI shall report the recovery of a continuous discharge book, merchant mariners document or certificate of discharge with all the facts incident to its recovery, and shall forward the recovered book, document, or discharge to the Commanding Officer, National Maritime Center.

[CGD 79-161, 44 FR 70155, Dec. 6, 1979, as amended by CGD 95-072, 60 FR 50460, Sept. 29, 1995; USCG-1998-4442, 63 FR 52189, Sept. 30, 1998]

$\S 12.02-25$ Right of appeal.

Any person directly affected by a decision or action taken under this part, by or on behalf of the Coast Guard,

may appeal therefrom in accordance with subpart 1.03 of this chapter.

[CGD 88-033, 54 FR 50379, Dec. 6, 1989]

§ 12.02-27 Requirements for renewal of a merchant mariner's document.

- (a) General. Except as provided in paragraph (g) of this section, an applicant for renewal of a merchant mariner's document shall establish possession of all of the necessary qualifications before a merchant mariner's document is issued.
- (1) Each application must be on a Coast Guard furnished form and accompanied by the evaluation fee established in table 12.02–18 in §12.02–18. An approved application is valid for 12 months.
- (2) The applicant may apply in person at any Regional Examination Center listed in §12.01-7 or may renew the merchant mariner's document by mail under paragraph (e)(3) of this section.
- (3) The applicant shall submit the original or a photocopy of the merchant mariner's document to be renewed. A photocopy must include the front and back of the merchant mariner's document. If requested, the old document will be returned to the applicant.
- (4) The expiration date of a merchant mariner's document that was issued without an expiration date is determined in accordance with §12.02–29.
- (5) Each applicant shall comply with §12.02-09(b)(1) of this part.
- (b) *Fitness.* No merchant mariner's document will be renewed if it has been suspended without probation or revoked as a result of action under part 5 of this chapter, or facts which would render a renewal improper have come to the attention of the Coast Guard.
- (c) *Professional requirements.* (1) In order to renew a merchant mariner's document endorsed with a qualified rating, the applicant shall comply with one of the following:
- (i) Present evidence of at least 1 year of sea service during the past 5 years;
- (ii) Pass a comprehensive, open-book exercise covering the general subject matter required by this part for the applicable endorsement or pass an open-book license exercise that covers the same subject matter required for the MMD endorsement;